

SCHOOLS AND SETTINGS - Reset and Recovery

Risk Assessment



1 - Social Distancing Practicalities

Note it is considered to be more challenging to ensure EY children comply with guidance in this section

NOTES

- All pre-populated risks / solutions are suggestions only. Please amend / add to your setting
- All identified risks must have Current and Future risk scores completed
- Do not delete data in columns I or M as these are formulas
- Do not add rows as the formulas will not be included
- Do not enter any information below the bottom of the table
- There are blank rows added at the bottom to add additional risks in
- The Overall Risk analysis provides a count of all overall risk levels currently and following mitigating actions
- The Risk breakdown analysis provides a count of all individual risk likelihood / severity scores currently and following mitigating actions

RISK OVERALL

CURRENT:			OVERALL
LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	
13	3	0	3.63
			LOW

FUTURE:			OVERALL
LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	
4	12	0	5.50
			MEDIUM

RISK BREAKDOWN

CURRENT:					
	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood	4	12	0	0	0
Severity	4	9	3	0	0

FUTURE:					
	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood	2	12	2	0	0
Severity	2	2	12	0	0

Formulas Don't delete

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Description of the risk / Hazard / Challenge	Who is at risk of harm	How would these groups be harmed?	What EXISTING controls or mitigations are in place today?	Considering existing controls / mitigations, please assess CURRENT Risk Level (1 - 5)		OVERALL CURRENT RISK level 1 - 25 (fills automatically)	What FURTHER actions will you take to control / mitigate the risk?	Following completion of further actions, please estimate EXPECTED risk level (1 - 5)		OVERALL FUTURE RISK level 1 - 25 (fills automatically)	Assigned person to complete further actions	Planned / Actual Completion date	RAG Status of Further Actions	Comments / Notes	Links to relevant guidance / documents / sources of support
				Likelihood / prevalence of risk occurring	Severity of Risk if it occurs			Likelihood / prevalence of risk occurring	Severity of Risk if it occurs						
Maintaining bubbles	Pupils and staff	Contract and spread virus and illness	Reduced number of eligible pupils (children of critical workers and vulnerable pupils) attending from period 5 January to 5 March 2021; with pupils in socially distanced bubbles across the school day.	2 - Low	2 - Low	LOW	Class sized bubbles re-introduced from 8 March 2021, with a maximum of 30 pupils per class. Pupils encouraged to maintain social distancing within their classroom and across the school day as appropriate for the age of the pupils. Measure in place to support are: - tables in classrooms well spaced out; - pupils allocated different areas of the playground / field to use at break and lunch times. - different entry and exit points for classes across the school - staggered start and finish times at the beginning and end of the school day. - Signage and regular verbal reminder to pupils to maintain social distancing - Classrooms not shared by different class groups. - Hall to be used by only one class at a time for curriculum based activities; and by 2 classes at a time in allocated areas over lunch - Steps in place to reduce the number of people who could be asked to isolate should someone in group become ill with coronavirus (COVID-19).	2 - Low	3 - Medium	MEDIUM	MD	Ongoing from 8 March 2021	Amber	NB Risk has increased from Low to Medium due to the increased year groups and pupil numbers returning to school from 8 March 2021 in line with Government guidelines.	<a href="#">Guidance-for-full-opening-schools</a> <a href="#">Opening schools for more children and young people: initial planning framework for schools in England</a> <a href="#">Staying alert and social distancing after 4th July</a> <a href="#">Coronavirus (COVID-19): implementing protective measures in education and childcare settings</a> <a href="#">Working Safely during Coronavirus</a>
Numbers of people in close proximity at the beginning of the school day	Pupils, parents and staff	Contract and spread virus and illness	Reduced number of pupils attending - has allowed for good level of social distancing at the beginning and end of the school day.	2 - Low	2 - Low	LOW	Staggered start times for identified groups of pupils within each class Adjusted start times allow for food level of social distancing between families and reduce number of people near to school site at the beginning of the day - timing do not reduce the amount of overall teaching time. Pupils to come straight into school through a range of pre-determined entrances - Office gate for Reception and Class 4 pupils; main gate for Class 2 and Class 3 pupils Staff on duty to control entry of pupils Signage reminds parents and pupils of need to socially distance. No pupils or parents allowed on the playground. Parents informed of changes to routine and allocated times to arrive at school.	2 - Low	3 - Medium	MEDIUM	MD	8 March 2021	Amber	NB Risk has increased from Low to Medium due to the increase in number of pupil returning to school from 8 March 2021 in line with Government guidelines.	<a href="#">Staying alert and social distancing at</a>
Parents congregating at the gate	Parents, pupils and staff	Contract and spread virus and illness	• Only one parent brings child / children; siblings do not accompany where possible • Duty staff control, direct & monitor pupils access • Parents reminded through regular communication and signage to socially distance	2 - Low	3 - Medium	MEDIUM	• Stress with parents the government's message about social distancing. Signage in place. • Set out clear expectations for drop off / pick up • Information for parents, social media campaign via twitter, advice and guidance on website making parents aware of the rationale for this. Parents requested to wear a face mask when dropping/ collecting their child/en • Only one parent brings child / children; siblings do not accompany where possible • Staggered start time for identified family groups at the beginning and end of the school day. • Pupils enter school site by range of 4 entrances: Reception gate; Y6 porch door; Y1 terrapin fire door and Class 3 rear door • Duty staff control, direct & monitor pupils access	3 - Medium	3 - Medium	MEDIUM	MD	From 8 March 2021	Amber		
Numbers of children in close proximity in cloakroom facilities	Pupils	Contract and spread virus and illness	KS1 pupils keep coats & lunch by chair in their classroom Number of items pupils allowed to bring into school restricted	2 - Low	2 - Low	LOW	• Access to cloakroom restricted for a limited number of pupils at a time • Pupils allowed to only bring designated items into school	2 - Low	2 - Low	LOW	MD	From 8 March 2021	Green		
Numbers of children in close proximity in assemblies	Pupils and staff	Contract and spread virus and illness	Face to face whole school assemblies cancelled Teams Assembly held via Teams	1 - Very low	1 - Very low	LOW	• Whole school assemblies in hall cancelled. • Assemblies broadcast into each classroom via Teams Teachers deliver own assemblies in classrooms Pupils remain seated during assembly	1 - Very low	1 - Very low	LOW	MD	From 8 March 2021	Green		





