

4 March 2021

Dear Parents, Carers

What will school be like in March?

After 8 weeks we will at last be able to welcome all of the children back into school. We are very much looking forward to seeing our families again after such a long break and supporting the children to get back into a routine and with their onsite learning.

In light of ongoing restrictions and DfE guidance there will be a number of measures in place to ensure that we all stay as safe as possible. Full information is available in our risk assessment, which can be found on the school website.

Information to support your child to return to school on Monday 8 March

There are some changes to how we are organising things and some things that will remain the same as they were during the autumn term.

As a reminder:

- School is mandatory for all children, in line with Government guidance, from 8 March 2021.
- The children will be in 'class bubbles', which will not mix with each other.
- Staff will be wearing face masks.
- Staggered drop off and pick up times will operate - please see further information below.
- School uniform to be worn, except for the days when your child has P.E.
- On the days when your child has P.E. they should come to school wearing their PE kit: school tops with tracksuit/jogging bottoms or shorts and trainers. Teachers will send out timetables.
- School will provide all children with their own equipment - pens/ pencils etc in a clear plastic case that will be kept in school. No pencil cases to be brought in from home.
- The children may only bring in a coat, a water bottle, a lunch bag (disposable if possible), a sunhat and sun-cream (when appropriate).
- School bags / rucksacks and pencil cases from home are not allowed in school.
- Bookbags - children in KS2 do not need to bring in a bookbag. Teachers in Reception and KS1 will provide parents with information on this
- No face to face whole school or celebration assemblies; these will be held virtually.
- Lunch will be eaten in either the hall or the classroom depending on which class your child is in. School lunches will be provided by Baileys Catering and can be ordered in the normal way. Hot food options for Reception and KS1 will be available from 8 March. KS2 should continue to bring packed lunches or order a sandwich from Baileys until further notice. The option for KS2 pupils to have a hot lunch is under review.
- Lockers will only be used by KS2 pupils to store packed lunches in, which will avoid the need to use the communal lunch trolleys.
- In the event of a Coronavirus outbreak the relevant bubble would close and measures for remote learning will be put in place.

In the classroom and around school

- Children will wash their hands at regular intervals throughout the school day.
- Children will, as far as possible, be taught by the same adults. Staff who deliver PPA sessions will be working across the school from Monday 8 March.

- Children will have their own equipment on their table and may not use anyone else's or any equipment from home.
- Some lessons might take place outside.

Staggered start and end to the school day

There are some important changes to the system we used in the autumn term in order to reduce the number of people accessing the school site at any one time and to limit the waiting time for families, as follows:

Pupils whose surname begins with the letters A to G come into school at 08.45 and leave at 15.05

Pupils whose surname begins with the letter H to Z come into school at 8.55 and leave at 15.15

Families should arrive and be ready to go into school at the times set out above. This will ensure that your child receives their statutory core hours of education. There is no 10-minute window for arrival, as we used last term, and pupils who arrive after their designated time will be marked as late. If you are late then your child will need to go in to school via the office. The staggered times combined with a reduction in the number of people around the school site should allow for families to drop and collect pupils quickly which will then allow sufficient time for the second group of families to arrive, queue and to drop / collect their child. Your cooperation in arriving on time and dropping/collecting your child quickly will support us in making the system work for everyone.

Drop off and pick up points

All families line up on the pavement to the right of the school nearest to Norton Lindsey. Children in Classes 2,3 & 4 enter by the main school gate and filter in to their classrooms as follows:

- Class 2 bubble - use rear door to terrapin
- Class 3 bubble - use rear door into Class 3
- Class 4 bubble - use side gate to enter area at front of school, then through porch door into Class 4
- Reception bubble - if you have an older child send them in to school by the main gate as outlined above, then take your Reception child to the entry gate by the school office. If you do not have an older child, park on the left-hand side of the school (as you face the building) and use the entry gate by the school office (as used last term)

When collecting your child please use morning procedures for queuing. Teachers will monitor parent's arrival and hand children over in the order that parent's queue. Pupils in Reception who do not have a sibling can be collected directly from the office gate. Reception parents with children in different classes should collect their youngest child first then join the queue to collect their older child.

Please maintain social distancing at all times and do not wait with other families.

Please stick to the times allocated for your child to reduce the number of people you come into contact with.

Break and lunchtime

Breaktime

- Breaktime will be staggered to allow more space for the children to play.
- The children will only be able to play with other children in their class bubble and should try and maintain social distancing as much as possible.
- The children will not be able to engage in contact activities, hold hands with their friends, touch them or hug them for now.

Lunch time

Reception and Key Stage 1

- Lunch will be between 12.00 and 13.15 p.m.

- The children will eat lunch in the hall at tables allocated to their class bubble. Tables will be cleaned after use.

Key Stage 2

- The children will eat lunch in their classroom and at the same table they have used throughout the morning.
- Weather permitting the children may have the option to eat outside in designated areas.
- KS2 pupils will have 30 minutes of time to play over the lunch time period; in an area allocated to each class bubble.
- Reception and KS1 pupils will have 45 minutes of time to play outside, split as a 15-minute then a longer 30-minute slot.

Personal Protective Equipment (PPE) and feeling unwell

If a child feels unwell or teachers need to administer first aid, they will wear PPE which may be a mask, gloves, an apron or even a face shield so that everyone can stay safe.

Attendance

From 8 March, school attendance will be mandatory and our usual rules on attendance will apply.

As a reminder, your child should self-isolate and not come to school if they:

- Have Coronavirus symptoms or have tested positive.
- Live with someone who has symptoms or have tested positive.
- Are a close contact of someone who has tested positive.

If your child feels unwell in school

- Please remind your child to tell a teacher if they feel unwell. If your child does complain of feeling unwell a member of staff will take their temperature and if this is high (37.8 °) they will be sent home.
- If a child develops a new cough, or complains of losing their sense of taste or smell, they will be sent home and should be taken to get a test.
- Children who are unwell will be isolated in school, in the office reception area. Parents will be contacted and asked to collect their child.

Procedures if a child or member of staff develops symptoms

- Child to wait in office foyer, with adult supervision, until a parent is able to collect them. One member of staff will stay with the child and wear PPE.
- Parents should come to the school office door to collect their child.
- Your child should be tested for COVID 19 and stay at home until the results are available. Further guidance on testing is available at www.nhs.uk/conditions/coronavirus-covi-19/testing
- If the test results are negative then your child may return to school, if they are well enough to do so.
- If the test results are positive, then the rest of the children and members of staff in that 'class bubble' will be sent home in line with the Government advice to self-isolate for 10 days. The other household members of that 'class bubble' do not need to self-isolate unless someone they live with subsequently develops symptoms. Should this happen you will need to inform the school. The school will contact Public Health England for further advice.
- If a member of staff develops symptoms they will go straight home and book a test.

Remote learning for pupils who are self-isolating

Remote learning will be provided for your child from the first day of their absence. As during lockdown information will be sent by your child's class teacher via Class Dojo. Lessons will cover all core areas of the curriculum and additional foundation subjects. Lessons will be a combination of Oak Academy, power points, and lessons from the curriculum websites used by the school to support teaching and learning (e.g. Language Angels).

Pupils who are self-isolating are expected to complete remote learning tasks. Teachers will provide feedback on work submitted and monitor progress.

Wrap Around Care

Premier Active will be delivering wrap around care

- Breakfast club from 8.00 to 8.45 am.
- After school club will be from 3.35 to 4.30 pm, this will be a multi-active club and pupils will be split into two bubbles: Reception and KS1; and KS2.
- Care club will be from 4.30 to 6.00 pm.
- Booking is essential and is available now via the Premier Active website.
- Please see Premier Active website for more information.
- Please refer to the guidance for parents and carers for further information regarding attendance at out of school settings <https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

Please can you consider the number of clubs and care providers that you use in order to reduce the risk of bringing COVID 19 into school.

Lockdown has been a challenging period for all of us, and we'd like to thank you for your continuing support during this difficult and uncertain time and for your unstinting efforts in supporting your child with their home learning. If you or your child have any concerns about returning to school, or if you think your child might need extra support when they return, please get in touch with your child's class teacher or Mrs. Dean (email admin5201@welearn365.com or telephone 01926 842214)

We'll continue to keep in touch if we update our plans or if we need to make changes due to new government guidance.

Warm regards,
Marjorie Dean