

### COVID-19 RISK ASSESSMENT FORM

**Hazard Identification Reference**

(a) Confined Spaces	(b) Falls from Height	(c) Striking by Mobile Plant	(d) Trip or Slip	(e) Collapse	(f) Manual Handling	(g) Electrical	(h) Hazardous Substances	(i) Radiation	(j) Noise & Vibration	(k) Fire	(l) Explosion	(m) Others
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**Severity (S)**
**Likelihood (L)**
**Risk Factor (R)**
**S x L = R**

1 Negligible - all in a day's work	1 Improbable	<4 Risk may need to be controlled	LOW
2 Minor - minor injury with short term effect	2 Remote - unlikely	4-6 Risk must be controlled	MEDIUM
3 Severe - major injury/disability (reportable)	3 Possible - may or could well occur	7-9 Hazard must be controlled	HIGH
4 Extreme - fatal	4 Probable - expected to occur, several times	>9 Hazard must be avoided	VERY HIGH

Hazard Ref.	Hazard Description	People at risk	Initial Assessment			Control Measures	Residual Risk			Action/Comments – by whom and when
			S	L	R		S	L	R	
M	Social distancing	Children and adults	4	4	<9	<p>Activities taking place in PE lessons and Physical activity sessions should be strictly non-contact and these conditions shared with the pupils.</p> <p>Encourage outdoor PE and PA to support social distancing. Students should work in their own zone which may be marked out, depending on allocated teaching space.</p> <p>PE outside could be preferable to indoor PE.</p> <p>Ensure that all lesson activity adheres to the social distancing rules in place at the time of delivery.</p>	4	2	4-6	By all Premier Active Staff
M	Risk of contamination while changing	Children and adults	3	3	<9	<p>Children to change in their consistent bubble groups during clubs. Where possible children to wear school PE kit to school. Or only change into suitable footwear.</p>	2	2	4-6	Actioned by all Premier Active Staff
M	Hygiene	Children and adults	4	3	<9	<p>Children and staff to wash/sanitise hands before and after each session.</p>	2	2	4-6	Encouraged by school and Premier Active staff.

M	School bubbles.	Children and adults	4	4	<9	<p>Bookings to be adapted to ensure consistent bubble groups of 1 adult to 15 children.</p> <p>Arrangements for where and when children can have snacks/food. PA to follow school routes with one-way systems.</p> <p>To ensure consistent staff are on site so 'consistent group bubbles' are made.</p>	3	2	<6	Actioned by all Premier Active Staff.
M	Cleaning Equipment	Children and adults.	4	3	<9	<p>All equipment is to be cleaned thoroughly at the end of each session to prevent cross contamination.</p> <p>Any equipment made from materials that cannot be cleaned thoroughly will be removed.</p>	3	3	7-9	Actioned by all Premier Active Staff
M	Risk of contamination throughout school	Children and adults	4	4	<9	<p>PA to encourage and follow the physical and organisational structures needed to limit risks and limit movement around the building(s) (for example, classroom layouts, entry and exit points, staggered starts and break times, class sizes, lunch queues, use of communal staff areas).</p> <p>Utilise how the safety measures and messages will be implemented and displayed around school.</p>	3	3	7-9	Actioned by all Premier Active staff
M	Contact due to normal evacuation procedure.	Children and adults	4	4	<9	Follow school revised evacuation procedure (if any) focus on getting children out of the building calmly.	3	3	7-9	Actioned by all Premier Active staff
M	Supply of cleaning essentials	All staff	4	4	<9	Long term supplies on site to allow an enhanced cleaning regime of high contact areas.	3	3	7-9	Actioned by all Premier Active staff
M	Unnecessary school visits	Staff and children	4	4	<9	Zoom meetings and videos to be used where possible and ensure that staff are only on site at suitable times for scheduled sessions.	3	3	7-9	Premier Active Staff

M	Crowded collections	Parents, staff and children	4	4	<9	Staggered drop off pick up times to be arranged if more than one consistent bubble is on site per PA adult.	3	3	7-9	Premier active and school
M	Sharing food and food utensils.	Children and staff	4	4	<9	Food cannot be shared. Children to use their own water bottles from school and food utensils kept within that bubble and cleaned thoroughly.	3	3	7-9	Premier Active staff.
M	PPE Supplies	Staff	4	4	<9	PPE requirements understood and long-term approach to ensure adequate supplies are in place.	3	3	7-9	Premier Active staff
M	COVID-19 suspected case	Children, staff and parents	4	4	<9	Designated staff member to be informed and take action. Isolation room to be established so that person can be isolated. Cleaning procedure in place and arrangements for information parent.	3	3	7-9	Premier Active site lead/coach
M	Knowledge of up to date guidance and measures	Staff	4	4	<3	PA staff to have training and have an understanding of up to date guidance	3	2	4-6	Premier Active Management.

Completed by Premier Active Date: 14/07/2020

Review Date: Autumn Term 2