

## **Minutes of Resources Meeting**

**Tuesday 19th November 2019, 8.30am in school**

**Present:** Marjorie Dean (Headteacher), Jez Pinfold (Chair),  
Zanna Patchett, Jane Thirlaway, Louise Clarke, Dave Davies,  
Lucy Emsden

Jez welcomed Dave Davies to the finance committee

### **324/19 Apologies for absence**

Taz Dearnley.

### **325/19 Pecuniary Interests Review**

No interests were declared.

### **326/19 Minutes of last meeting**

Approved and signed as an accurate record.

### **327/19 Matters arising from previous minutes**

There were no matters arising from the previous minutes

### **328/19 Forecast update and budget discussion**

Teachers received a higher than expected pay rise which means that the account balance was higher than forecast for 19/20 financial year. This was a "one off" payment and would not affect future years.

There is a requirement for additional funds for upgrading IT hardware that has been donated to the school, this is approved.

Dave Davies will work with both JT and LE to see if he can take over some of the budgetary requirements that LE has done for some 16 years.

### **329/19 Current staffing structure Reception and KS1**

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### **330/19 Staff increment approval**

MD asked for the approval of the pay increments. **CONFIDENTIAL GOVERNORS ONLY**. These were approved and the staff were thanked for their performance.

### **331/19 Admissions for 2020 (indicative)**

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### **332/19 SLS Lighting**

JT had received a quotation from SLS lighting regarding a proposal to change the school lighting to energy efficient LED lighting. This would be financed over an initial 4 year period by maintaining the current cost of lighting. It was suggested we should get

a competitive quotation but that the idea was sound and that it would save the school money in the longer term.

### **333/19 CONFIDENTIAL GOVERNORS ONLY**

#### **334/19 Policy approval**

- Charging and remissions
- Purchasing
- Pay
- Whistleblowing & anti-bribery statement

All approved.

Meeting closed - 09:45