

**Minutes of Full Board of Governors Meeting
Monday 30 September 2019, 6.30pm in school**

Present: Kate Butler, Louise Clarke, Pam Clinton, Marjorie Dean (Headteacher),
Mark Goossens, Zanna Patchett (Chair), Jez Pinfold

In attendance:
Jane Thirlaway - Clerk

556/19 Apologies for absence

Apologies were accepted from Pippa Brook & Taz Dearnley

557/19 Pecuniary Interests Review

No interests were declared. Clerk circulated annual review for governors to sign.

558/19 Minutes of last meeting

Approved and signed as an accurate record.

559/19 Matters arising from previous minutes

Matters arising from previous minutes (not dealt with elsewhere)

551/19 Governor training - Clerk to organise in-house training sessions on the new Ofsted framework. Date booked for Monday 14 October 2019 at 6.30pm. The session would be delivered by Vince Quale from the Governor Development Service

560/19 Nomination of training governor & delegates for governors' forum patch meetings

JT agreed to continue to co-ordinate and keep a log of training.

Patch meetings - Rather than nominating an individual to attend patch meetings, the clerk would send out dates and times of meetings when available and offer to all governors. This way there should be at least one governor available to attend any relevant meeting and feed back to the rest of the board.

561/19 Nomination of governors for HT's next performance review

JP, PB & KB were all trained to carry out the annual review which would take place in December. Governors would undertake an interim review, this would take place in October but going forward a date should be set early on in the summer term.

562/19 Review of link governors and monitoring role

Governors discussed their roles and as some governors had stood down during the year there were some spaces to fill. All governors present were happy to keep their current roles. Humanities and RE had no link governor, these were assigned to TD. Clerk to check that TD was happy with this.

Action: Clerk

563/19 CONFIDENTIAL GOVERNORS ONLY

564/19 Child protection and safeguarding policy

The above policy had been sent to all governors prior to the meeting for review and comment. Governors approved the policy.

565/19 Library flood

MD updated governors on the flood which had occurred in the library over the summer holidays. A blocked gutter on the flat roof above the library had meant that water had poured in causing extensive water damage to walls, flooring and all furniture. MD/JT had liaised with the insurers who had instructed Arden Construction to project manage a complete refurbishment. It is hoped that this will be completed in time for the open afternoon which is planned for the middle of October.

566/19 Operation Encompass

MD explained to governors that the school had signed up to Operation Encompass. This is a police led, school based early intervention safeguarding scheme which supports children and young adults who are exposed to domestic violence and abuse.

567/19 Dates of forthcoming meetings

Full board Spring term - Monday 16 March 2020 at 6.30pm

Full board Summer term - to be set once SATS results date is released

Additional note: MG updated governors on the progress of the new website. Governors acknowledged their thanks to Neil Brown for undertaking the huge amount of work involved in setting up the website. MD was keen for school staff to have full access to the site, MG would come in to school to meet with JT and PC to show them how to edit the site.

Meeting closed at 7.45pm