

Minutes of Full Board of Governors Meeting Tuesday 9 July, 6.30pm in school

Present: Pippa Brook, Kate Butler, Louise Clarke, Taz Dearnley, Marjorie Dean, Mark Goossens, Zanna Patchett (Chair), Jez Pinfold

In attendance:
Jane Thirlaway - Clerk

544/19 Apologies for absence

Apologies were accepted from Pam Clinton.

Zanna Patchett welcomed Mark Goossens to the governing body and to the meeting.

545/19 Pecuniary Interests Review

No interests were declared.

546/19 Minutes of last meeting

Approved and signed as an accurate record.

547/19 Matters arising from previous minutes

Minutes - 19.03.19:

535/19 - Election of Chair and Vice Chair, Clerk to inform County of new appointments - completed.

536/19 - advertise vacancies for partnership governor with finance skills - completed
ZP to speak with Mark Goossen - completed.

Governor secure email addresses - set up complete, governors were encouraged to ensure they use these secure email addresses for all future correspondence.

Link co-ordinators to arrange monitoring visits - PB, KB and JP had completed their monitoring visits. Clerk to circulate visit reports.

HT's performance management training - 2 governors attended training - PB and KB.

539/19 HT's report - governor presence at parents evening - PB attended for one night.

Minutes - 01.05.18:

No matters arising

548/19 Standards and Achievement

SATS

KS2 results - MD ran through the SATS results. In writing, out of the 3 children that were predicted not to make the expected standard one child achieved this. In GPS a higher percentage of pupils achieved greater depth than predicted.

Predicted standards in reading, 3 pupils did not achieve greater depth as they did not provide the level of explanation required or refer sufficiently to evidence in the text.

In maths 2 less children than predicted achieved greater depth.

Governors unanimously agreed that they were a good set of results which reflected the hard work of all teachers and pupils and they should be congratulated.

KS1 - 100% of children in Year 1 achieved required standard in the phonics test. Standards achieved are as predicted. Reading at greater depth is a strength. In writing standards are below national at expected level as there are a number of pupils in the cohort have specific issues mainly related to spelling.

Reception - percentage of pupils achieving GLD are in line with national.

Progress against the LIP - MD felt that broadly speaking the main focus areas had been covered. In maths the end of key stage assessment data shows that pupil's results are in line with national for EYFS and KS1 and higher at the end of KS2.

The quality of writing had improved across all year groups. 100% of children in Year 1 achieved required standard in the phonics test. Since the implementation of the 'write stuff' evidence from a book trawl suggests that pupils use of vocabulary and sentence structure have improved. Staff all use the same approach but adapt lessons to suit the literacy focus within the topic. Moderation in EYFS and KS2 has verified teacher judgements of pupil standards in writing. Pupils, particularly reluctant writers have found the structured approach supportive. New updated phonics resources are being introduced in September.

Health & wellbeing - MD and PC are now both trained mental health first aiders. The school had purchased some webinars for staff to take part in. Pupils have completed a mental health questionnaire and governors asked whether this was shared with parents. MD - at present the results showed there was no reason to share information with parents but going forward if anything of concern was picked up from the questionnaires this would be shared.

New Ofsted framework - ZP had attended recent training where the main message from Ofsted was focusing on a new 'quality of education judgement'. This replaces the 'quality of teaching, learning and assessment' and 'outcome' judgements from the current framework. Inspectors will now look at 'Intent', 'Implementation' and 'impact'. Going forward the LIP and SEF will be changed to reflect this. MD would work on this over the summer and discuss with governors early in the autumn term.

549/19 Resources update

Staffing changes for September - MD reported a new point 6 teacher had been appointed to Reception for September as agreed by resources committee earlier in the year. Mrs Baker (TA2 and breakfast club supervisor) would be leaving in July to take up a new post. Vacancies for a midday supervisor and breakfast club assistant are to be advertised. Current TA staff would have their hours changed/extended to cover the role left by Mrs Baker.

Admissions to Reception in September 19 - 7 children will be joining Reception in September. 4 children have been allocated places across the school. Predicted pupil numbers for September are 76.

550/19 Headteachers report

New behaviour management policy - All staff attended training at the beginning of term and the new system has been implemented across the school. It is early days but signs show that there has been a marked impact on some children but not so positive for others. Overall staff are on board with the programme and are happy with progress so far.

551/19 Governor training

Governors were keen to arrange an in-house training session on the new Ofsted framework in the autumn term. Proposed dates, 14 Or 21 October. Clerk to arrange **Action: Clerk**

552/19 - CONFIDENTIAL GOVERNORS ONLY

553/19 Safeguarding

MD reported that over this academic year there had been 15 green forms completed over the year, 1 referral made to MASH, and two families had been involved with the Early Help process. There had been no exclusions. Governors were satisfied that all procedures had been adhered to in line with the safeguarding policy.

554/19 Parental questionnaire

Only 4 questionnaires had been returned, ZP would look at these. Governors decided that next year they would look in to using 'Survey Monkey' or something similar so parents can access the questionnaire on line. Governors took the low returns to be a positive response as parents may not have any issues they want to raise.

555/19 Set dates for autumn and spring meetings

First Autumn term full board meeting - 30 September, 6.30pm
Second Autumn term full board meeting - 18 November, 6.30pm
Spring meeting to be set at first meeting in September.

Meeting closed at 8.40pm